



October 17, 2012

MEMORANDUM

TO : Navajo Nation Branches, Divisions, Departments and Programs

FROM :

A blue ink signature of Dominic Beyer, written in a cursive style.

Dominic Beyer, Executive Director
Office of Management and Budget (OMB)

SUBJECT: Limited Office Services on October 19 and 23, 2012

On October 19, 2012, many of the Office of Management and Budget staff will be attending a farewell function from 1:00 p.m. to 5:00 p.m., to honor one of its employee's advancement to the Executive Offices; thus, very limited service will be provided in the afternoon.

Any business documents may be placed in the "In Basket" at DIT reception area. Our office will resume its normal operation at 8:00 a.m., Monday, October 22, 2012.

On October 23, 2012, the Contracts and Grants Section of OMB will be attending a work session all day. The other sections of OMB, including OMB administration, will remain open and in regular operations.

Thank you for your cooperation.

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